Morning Clinical Meeting Sample Agenda

1. Status of Residents

- New Admissions (level of risk/care needs e.g., fall risk, skin injury risk, elopement risk, new orders, pending lab work, etc.)
- Discharges discharge paperwork, plans and teaching complete
- **Resident Change in Condition** (including review of 24-hour report)
- Medication Changes and New Physician/Provider Orders
- Incidents Review of medical records for complete Resident-Centered Care Cycle documentation for residents with noted incidents and change in condition:
 - Falls
 - Skin Injuries
 - Wounds
 - Wandering/Elopement
 - **Behaviors**
 - Infections
 - Change in Condition

Other events

2. Team Members

- Number of Agency Staff
- Staff on orientation, assigned a new skill
- Staff working extra shifts or double shifts
- Other staffing concerns

3. Environment

- Equipment
- Resources/Supplies
- Infection Prevention
- Maintenance/Building
- **Weather Concerns**

4. Progress Toward Goal

- Follow-up action from yesterday
- Follow-up action required today

TeamSTEPPS 3.0 Curriculum Materials. tatus of Patient Content last reviewed July 2023. Agency for Healthcare Research and Quality, Rockville, MD. https://www.ahrq.gov/teamsteppseam Members program/curriculum/index.html nvironment rogress Toward Goal





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